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0800 587 6505  
 www.BOXexpress.co.uk

## moving home checklist

Description	Contact	Telephone and/or Website	Date Started	✓
<b>Utilities &amp; Bills</b>				
Electricity (Meter rdg: )				
Gas (Meter rdg: )				
Water (Meter rdg: )				
Telephone				
Mobile(s)				
Internet Service Provider				
Council Tax				
<b>Work &amp; Business</b>				
Employer(s)				
National Insurance	HM Revenue & Customs	0845 915 4655	www.hmrc.gov.uk	
Tax Return	HM Revenue & Customs		www.hmrc.gov.uk	
Trade Union Membership				
Professional Body Affiliation				
State Benefits	Dept. Work & Pensions		www.dwp.gov.uk	
Company Director/ Secretary	Companies House	0870 333 3636	www.companieshouse.gov.uk	
VAT Registration Certificate	HM Revenue & Customs	0845 010 9000	www.hmrc.gov.uk	
PO Box	Royal Mail	0845 7 950 950	www.royalmail.com	
Patents/ Trade Marks/ Designs	UK Intellectual Property Office	0845 9 500 505	www.ipo.gov.uk	
Tenants				
<b>Finance</b>				
Bank(s)				
Building Society				
Mortgage				
Loan(s)				
Student Loan(s)	Student Loans Company	0845 026 2019	www.slc.co.uk	
Hire Purchase/ Leasing Agreement				
Credit Card(s)				
Store Card(s)				
Premium Bonds, ISAs & Certificates	National Savings & Investments	0845 964 5000	www.nsandi.com	
Shares & Bonds				
Investment Manager/ Broker				
Accountant				
Pension				
Other				

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<b>Insurance</b>					
Home					
Motor					
Travel					
Health					
Life					
Pet					
Other					
<b>Motoring</b>					
Driving Licence	DVLA	0870 240 0009	www.dvla.gov.uk		
Vehicle Registration Certificate	DVLA	0870 240 0010	www.dvla.gov.uk		
Motor Vehicle Tax Disc	DVLA	0870 240 0010	www.dvla.gov.uk		
Breakdown Service					
Parking Permit(s)					
Caravan/ Boat Storage					
<b>Health</b>					
Doctor/ GP/ NHS Medical Card					
Donor Card	NHS Organ Donor Register	0845 60 60 400	www.uktransplant.org.uk		
Hospital					
Dentist					
Optician					
Chemist/ Prescription Delivery					
Private Healthcare					
Carer					
Vet					
<b>Family &amp; Personal</b>					
Relatives					
Friends					
Children's Friends					
Childcare					
Child Benefit	HM Revenue & Customs	0845 302 1444	www.hmrc.gov.uk		
Playgroup/ Nursery					
School(s)					
College(s)/ University(ies)					
Tutor(s) (e.g. piano, driving)					

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<b>Family &amp; Personal cont.</b>				
Passport	Identity & Passport Service	0870 521 0410      www.ips.gov.uk		
Electoral Register				
Solicitor				
Will				
Next of Kin				
University Alumni Association(s)				
Domain Name Registrar				
Mail Redirection Service	Post Office	0845 7 740 740      www.royalmail.com		
Mailing Preference Service	Direct Marketing Association	0845 703 4599      www.mpsonline.org.uk		
Baby Mailing Preference Service	Direct Marketing Association	0845 703 4599      www.mpsonline.org.uk		
Telephone Preference Service	Direct Marketing Association	0845 070 0707      www.tpsonline.org.uk		
Facsimile Preference Service	Direct Marketing Association	0845 070 0702      www.fpsonline.org.uk		
Place of Worship				
Other				
<b>Entertainment, Leisure &amp; Social</b>				
TV Licence	TV Licensing	0844 800 6790      www.tvlicensing.co.uk		
Satellite/ Cable Subscription				
TV/ Audio Equipment Rental				
Videos, DVDs, Games & CDs Rental				
Newspaper Delivery(ies)				
Magazine Subscription(s)				
Clubs (e.g. sports, health, hobbies)				
Internet Shopping Registration(s)				
Mail Order Catalogue(s)				
Loyalty Card(s)				
Football Pools				
Library Membership				
Mailing List(s)				
Charities				
Museums/ Galleries				
Visitor Attractions				
Political Party Membership				
Other				

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<b>Home</b>				
Window Cleaner				
Domestic Cleaner				
Milkman				
Gardener				
Allotment Registration				
Items in Storage				
Other				
<b>Make up your own category</b>				

**Thank you** for using our **moving home checklist**. We hope that it has made your life a little easier during your home move!

If you would like to give us any feedback on your experience of using our **moving home checklist**, then please visit our website and complete the **feedback form**, or call us free on **0800 587 6505**.

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